

Please use this form to submit your GAMAA nomination for the 'Organisation' categories

Nominations close: 12pm, Wednesday 11 June 2025

Important Information: You must complete a separate nomination form if you wish to nominate for more than one Award category.

If the nominee's initiative has previously been nominated for a GAMAA, this entry must clearly explain the changes to the initiative since it was last nominated.

Nominations for 'Organisation categories' will be assessed against the following criteria:

1. Leadership and Initiative

Demonstrates leadership qualities, excellence and initiative in implementing innovative programs or sustainable practices that benefit the museum, gallery or First Nations cultural space, communities, and/or the sector.

2. Planning and Resource Management

Demonstrates the ability to effectively plan, secure and manage resources, and successfully deliver programs and/or activities that align with the organisation's strategic priorities and goals.

3. Artistic, Cultural or Organisational Outcomes

Evidence of high-quality artistic or cultural outcomes that demonstrate excellence and capacity-building benefits for the organisation, its workers and the community.

4. Impact and Evaluation

Assesses the positive impact achieved through the nominated activity/ies, including how these outcomes were evaluated to inform future practices; improve the organisation's strategic planning; build capacity and/or engage audiences and the community.

Name and contact details of the person submitting this nomination

Name

Organisation

Your position in organisation (if applicable)

Contact phone Email

Address

.....
.....

Award category

- Category #1:** Projects: Organisations with 1–6 FTE Paid Staff
- Category #2:** Projects: Organisations with 7+ FTE Paid Staff
- Category #3:** Engagement: Organisations 1–6 FTE Paid Staff
- Category #4:** Engagement: Organisations 7+ FTE Paid Staff
- Category #5:** First Nations: Open
- Category #6:** Sustainable Practices: Open

FTE refers to Full-time Equivalent (5 days or 38 hours per week). If a person works part-time, e.g. 2 days per week would be 0.4 FTE).

Title of nominated activity

(This title will be used for all promotional material relating to the Awards).

Contact details for the ORGANISATION being nominated

Name of organisation

Contact name

Position in organisation

Telephone Email

Organisation's street address
.....

Organisation's postal address (if different to above)
.....

Opening hours

Number of visitors annually

Type of organisation (*check box 'X'*):

- Run by State Government
- Run by Local Government
- Incorporated Association / Not-For-Profit
- Other (please specify):

How many paid and/or volunteer staff does the organisation have throughout the year:

- Paid staff: Number Full-time equivalent
- Volunteer staff: Number

Annual budget for whole organisation's activities:

- \$0 – \$5,000
- \$5,000 – \$20,000
- \$20,000 – \$50,000
- \$50,000 – \$100,000
- \$100,000 – \$500,000
- \$500,000 – \$1,000,000
- Over \$1,000,000

Budget for the nominated activity:

- \$0 – \$1,000
- \$1,000 – \$5,000
- \$5,000 – \$10,000
- \$10,000 – \$30,000
- \$30,000 – \$50,000
- \$50,000 – \$100,000
- Over \$100,000

How many paid and/or volunteer staff worked on the nominated activity:

- Number of paid staff
- Number of volunteer staff

Are you, or your organisation, or the nominated organisation a member of AMaGA or PGQ?

- No
- Yes: Membership Number:

PLEASE PROVIDE A BRIEF OVERVIEW OF THE ORGANISATION

(maximum 400 words or 3-minute video)

Empty box for providing a brief overview of the organisation.

DESCRIPTION OF THE ACTIVITY BEING NOMINATED

(maximum 400 words or 3-minute video)

A large, empty rectangular box with a thin black border, intended for the user to provide a description of the activity being nominated. The box occupies most of the page below the header.

HOW DO THE OUTCOMES OF THIS ACTIVITY MEET THE JUDGING CRITERIA FOR YOUR CHOSEN CATEGORY?

(maximum 800 words or 6-minute video).

Provide clear examples to describe the organisation's outstanding achievements. Nominations will be deemed ineligible for judging if they do not address the criteria.

Referees

Nominations must include the details of two referees who can be contacted to comment on the nomination if required. A written referee report can be included as part of the support material if desired.

Name of Referee 1:

Title / Position / Relationship to Nominee:

.....

Contact phone Email

Address

Name of Referee 2:

Title / Position / Relationship to Nominee:

.....

Contact phone Email

Address

Support Material

SUPPORT MATERIAL.

See page 12 of the *2025 Nomination Guidelines* document for details.

- Up to 6 items of support materials are permitted. Support material should be uploaded with your nomination via the online application form. For Volunteer Museum/Gallery of the Year nominations, one of these items must include the organisation's most recent annual report.
- Up to 4 high-resolution promotional images that are representative of the nominated individual. These will be used at the Awards presentation and in printed and online promotional materials (300 dpi JPG files, maximum of 2MB)

Material may be supplied as follows:

1. Supporting documentation may include photographs, graphs, electronic media, articles, newsletters, brochures, testimonials and anecdotes.
2. Upload doc, docx, pdf, JPG, png, mp3 or mp4 files.
3. Video attachments may be hosted on a video site such as YouTube or Vimeo.
4. Website URL must be publicly accessible. Please ensure any applicable usernames and passwords are provided.
5. Hard copy support materials can be mailed to:
Museums & Galleries Queensland, 122 Gerler Road, Hendra, Queensland 4011.

If you are unable to use the online application form to upload support materials, please contact M&G QLD. Hard copies of catalogues and publications can be mailed, or support materials can be sent via Dropbox (or a similar service). M&G QLD is unable to return supplied support materials.

Complete a description of the support material submitted with this nomination below:

DESCRIPTION OF SUPPORT MATERIAL AND/OR URL LINK:

Indicate how you are providing this material:

	Uploaded	Hard copy mailed	Dropbox or similar
1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5.

6.

Image captions and credits for images submitted with this nomination.

1.

2.

3.

4.

Check List

Before submitting your nomination form, please ensure that you have all the correct information. Use this check list as a guide.

- Have you reviewed the [Nomination Guidelines](#)?
- Have you answered all questions related to the nomination?
- Does your nominated activity fall within the time frame (i.e. between 1 January 2024 and 31 March 2025)?
- Have you included the names of two referees?
- Have you listed your support material?
- Are you, your Organisation or the nominated Organisation a member of AMaGA/PGQ?
- If you, your Organisation or the nominated Organisation are not a member of AMaGA or PGQ, have you arranged to pay the nomination fee?

If you have any questions about the GAMAA guidelines or the nomination process, please contact M&G QLD on P: 07 3059 9740, freecall: 1800 866 101 or E: information@magsq.com.au for assistance.

Declaration by nominator

- I give my assurance that, to the best of my knowledge, the information supplied in this nomination is true and correct, and I agree to abide by the GAMAA [Terms and Conditions of Entry](#).

Name

Date

THANK YOU FOR TAKING THE TIME TO SUBMIT A NOMINATION FOR THE 2025 GALLERY AND MUSEUM ACHIEVEMENT AWARDS.

We appreciate your effort and wish you well in the judging.

NOMINATIONS MUST BE RECEIVED BY 12:00 PM ON WEDNESDAY 11 JUNE 2025.